WOODSFIELD HIGH SCHOOL AND MONROE CENTRAL HIGH SCHOOL ALUMNI ASSOCIATION

Evaluation Matrix for Essay

Points	Style/Creativity	Organization	Vocabulary/Sentences	Mechanics (grammar, spelling, punctuation, capitalization)
4	• Unique use of devices that help the flow of the message • Goes beyond the requirements of the paper	• Focuses on the topic • Clearly addresses purpose • Ample use of supporting details • Logical/natural flow- beginning, middle and end	• Variety of words • Complex and varied sentence patterns • All sentences are complete	• Relatively error free
3	• Uses some devices to help the message • Meets requirements of the paper	• Relates to the topic • Generally addresses purpose • Adequate supporting details • Apparent beginning, middle and end	• Adequate word choices • Some varied sentence patterns • Most sentences are complete	• Occasional errors that do not interfere with the message
2	• Attempts to use devices to help the message • Generally meets the requirements of the paper	• Awareness of topic • Attempts to address purpose • Some supporting details • Attempts beginning, middle and end	• Limited word choices • Sentence patterns not varied • Some incomplete sentences	• Several errors that begin to interfere with the message
1	• No use of devices to help the message • Does not meet the requirements of the paper	• Slightly related to topic • May not address a purpose • Few supporting details • No evidence of beginning, middle and end	• Inappropriate word choices • Basic sentence patterns • Many incomplete sentences	• Gross errors that impede the message

Points Awarded _____   _____   _____   _____

Applicant Number: _____

Total Points Awarded: _____